

Minutes - DRAFT
Project SHINE
Board of Directors
Thursday, August 5, 2004
Briarcliff Campus Emory University

Members Present: Dr. Vialla Hartfield-Mendez, Sam Engle, Dr. Michael Rich, Alta Schwartz, Madhavi Bezwada , Dr. Lita Hooper, Brendan Moriarty, Johnny Waggener

The meeting was called to order at 10:40 A.M.

Introduction of guests were made and the minutes from the June 21 meeting were reviewed. Vialla provided an update of the training orientation activities (October 2, 2004). Several individuals volunteered for various activities including:

- Exercises and Activities - Vialla and Lita
- Speaker on refugees in Atlanta - Frank
- Food & Refreshments - Frank
- Opening comments - Michael and Frank

There was an extensive discussion of the Project SHINE reporting procedures. The report for the partnership was prepared and sent by Frank. Exception: Michael prepared and sent the financial reporting for Emory. Because of extensive completion for time this is an activity that may be delegated next year.

The Project SHINE web site was discussed. It will be linked to both Emory and Georgia Perimeter College's web site. Michael is taking the lead in developing the site.

Both Emory and Georgia Perimeter College are planning a major outreach campaign to attract students and faculty. Both partners anticipate that fall 2004 is a pilot and the major rollout will be the spring 2005. Semester numbers will be folded into the next annual report. This should make reaching our numbers an easy task.

Flyers to recruit faculty and students prepared by Georgia Perimeter College were distributed.

Lunch was provided by Emory, a big thank you.

The meeting adjourned at 1:00 p.m.

Respectively submitted
Frank M. Falcetta

Next Meeting: Tuesday, September 7, 9:00 -10:30 a.m. at Georgia Perimeter College, Clarkston. We will meet in the JCLRC, Room 4190